

# St. Matthew's Church of England Primary School with Brunel Nursery School

## Charging Policy {Parents}

### *St. Matthew's Church of England Primary School's mission statement*

*We aim to provide a positive learning experience in a safe and respectful environment. We strive to teach an inspiring and inclusive curriculum that promotes a love of learning. As a Christian school, we endeavour to develop the spiritual and moral values of all members of the St. Matthew's family, and a meaningful, loving relationship with God. We want our children to be cheerful and independent individuals who reach their potential and are proud of their achievements. We hope to develop confident, caring citizens who are well prepared to enjoy happy and rewarding lives.*

*Our motto: Live, Love, Learn*

### *Brunel Nursery School's mission statement*

*We aim to provide a positive learning experience in a safe and respectful environment. We strive to teach an inspiring and inclusive curriculum that promotes a love of learning. We want our children to be cheerful and independent individuals, who reach their potential and are proud of their achievements.*

*Our motto: Learning Together*

Policy Reviewed	
<b>Date:</b> Feb 2026	<b>By Whom:</b> Resources Committee
Date for next review: February 2027	

### **1 Introduction**

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

### **2 Voluntary contributions**

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others. (The exception to this is our annual visit to the town's pantomime, whereby only those parents who contribute take part in the trip.)

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums
- sporting activities which require transport expenses
- outdoor adventure activities
- visits to the theatre
- musical events

### **3 Residential visits**

If the school organises a residential visit, which is to provide education directly related to the National Curriculum, we ask for parental contributions, to cover tuition fees, board/lodging, and transport. The school subsidises such a trip, if the budget will allow.

- 4 Music tuition**  
All children study music as part of the normal school curriculum. We do not charge for this. If there is a requirement, the peripatetic music teachers teach individual or small group lessons. There is a charge for individual or group music tuition if this is not part of the National Curriculum. Parents in receipt of state benefits are exempt from payment.
- 5 Swimming**  
The school organises swimming lessons for all children in Year 4. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place.
- 6 School Clubs**  
The school offers a variety of clubs. Most other clubs are free of charge but we ask for a £5 refundable deposit when a child joins to ensure commitment to attend the club. If the child does not attend every session, the deposit is paid into our school funds.
- 7 Breakfast Club**  
We make a minimal charge of £1.00 per child per day to attend our Breakfast Club where they can enjoy toast, cereal and a drink.
- 8 School Meals**  
We charge £2.45 per day. This is reviewed annually by the Governing Board and was last increased on 1<sup>st</sup> September 2025, from £2.20 per day.
- 9 School Milk**  
We charge £4 per term for infant milk. This is charged annually, usually at the start of the academic year.
- 10 Lost or damaged Books**  
These are charged at £3.00 for a reading book and £5.00 for a library book.
- 11 Lost or damaged Award Badges {House Captain, Reading, Monitor etc}**  
These are charged at £1.00 each.
- 12 Lost or damaged Reading Award Badges**  
These are charged at 50 pence each.
- 13 Sale of materials i.e. Book Bags**  
Book bags are available to purchase from the office at a cost of £4.50 each.
- 14 Brunel Nursery School – Snacks**  
We charge £10 per term for snacks for the children to enjoy.
- 15 Brunel Nursery School – Uniform**  
We charge £6 for a polo shirt and £7 for a sweatshirt
- 16 Brunel Nursery 30 hour Supervision**  
If your child attends both morning and afternoon sessions, a member of staff is required to supervise your child for the half hour break between these sessions. We charge £1.00 per child per day for this supervision.