



St. Matthew's C. of E. Primary School with Brunel Nursery School

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Special Educational Needs and Disability INFORMATION REPORT – September 2021

St. Matthew's Church of England Primary School's mission statement

We aim to provide a positive learning experience in a safe and respectful environment. We strive to teach an inspiring and inclusive curriculum that promotes a love of learning. As a Christian school, we endeavour to develop the spiritual and moral values of all members of the St. Matthew's family, and a meaningful, loving relationship with God. We want our children to be cheerful and independent individuals who reach their potential and are proud of their achievements. We hope to develop confident, caring citizens who are well prepared to enjoy happy and rewarding lives.

Our motto: Live, Love, Learn

Brunel Nursery School's mission statement

We aim to provide a positive learning experience in a safe and respectful environment. We strive to teach an inspiring and inclusive curriculum that promotes a love of learning. We want our children to be cheerful and independent individuals, who reach their potential and are proud of their achievements.

Our motto: Learning Together

What kinds of special educational needs do we make provision for in our school?

St Matthew's Church of England Primary and Brunel Nursery School is a federation. This is where two or more schools are governed collectively under a single governing body. Although there is only one governing body, each school in a federation retains its own separate legal identity in terms of its school category, name, ethos and usually its budget.

We have 274 pupils on roll at St Matthew's Church of England Primary with 80 places at Brunel Nursery. We aim to provide a positive learning experience in a safe and respectful environment. We strive to teach an inspiring and inclusive curriculum that promotes a love of learning for *all* children. As a Christian School, we endeavour to develop the spiritual and moral values of members of the St Matthew's family, and a meaningful and loving relationship with God. We hope to develop confident, caring citizens who are well prepared to enjoy happy and rewarding lives.

At St Matthew's Church of England Primary with Brunel Nursery School we provide an environment where creativity is encouraged, curiosity is welcomed and excitement in learning is fostered. Our children develop confidence in their own abilities, are motivated to achieve their best and learn to be resilient and adaptable to change, whatever their needs.

We have a nominated governor supporting Special Educational Needs and Disability who regularly visits the school and meets with the Inclusion Coordinator. There is a Special Educational Needs and Disability report to governors termly. Special Educational needs and Disability is widely known as SEND.

Please see Special Educational Needs and Disability policy and Admissions policy on our website for further information

How does our school know if your child needs extra help?

St Matthew's Church of England Primary and Brunel Nursery School strives to always work in a close and mutually supportive partnership with parents.

Parents know their children best. If you think your child may have special education needs please make an appointment to see their class teacher and/or Inclusion Coordinator for a discussion about your concerns. Do not delay; early intervention can make significant difference.

In the first instance, the class teacher will closely monitor and assess children. If there is a cause for concern after this period then the class teacher will consult the Inclusion Coordinator, with permission from parents. Further assessments and screening may be done by the Inclusion Coordinator to pin point the nature of the difficulty.

An additional learning goals sheet will be drawn up with targets designed specifically for your child. This includes how parents can support their child at home. If the desired progress is not made within 6 weeks then the Inclusion Coordinator will ask parental permission for outside specialists for further advice and expertise. This may be the Speech and Language Therapy Service (SALT), Special Educational Needs and Disability Service (SEND SS) and /or the Educational Psychology Service (EPT)

Who can you speak to at our school if you think your child may have special educational needs and or a disability?

- Your child's class teacher
- Mrs Fenton (Inclusion Coordinator)
- Mr Rogers (Headteacher)
- Mrs Patel (School Wellbeing Mentor)

How do we know what progress your child is making and how will we keep *you* and *them* informed?

Monitoring progress is an integral part of teaching and learning.

The monitoring criteria includes:

- Termly analysis of pupil tracking data, pupil progress meetings and test results for individual pupils and cohorts
- How well identification and assessment procedures have ascertained pupils' needs and contributed to future success
- Data from assessments for any children taking part in interventions

- Parents evenings twice yearly and an annual report
- Pupil/ Teacher meetings to discuss how pupils think they are doing
- HT/DHT and teacher pupil progress meetings

Parents may contact their child's class teacher and/ or the Inclusion Coordinator *anytime* they wish to discuss the progress of their child.

Mr B Mann is the named governor for Special Educational Needs and Disability. This governor will meet with the Inclusion Coordinator at least 3 times a year to discuss the effectiveness of Special Educational Needs and Disability provision.

Please see Special Educational Needs and Disability Policy on our website for further information.

How will our school support your child and how will the teaching be adapted to meet their needs?

We believe that outstanding teaching benefits all children. The class teacher will provide teaching and activities to match the levels of learning of all the children in their class. This is known as differentiation. Differentiation may be through: content, interests, teacher time, teaching style, grouping or learning style. Sometimes, additional resources will be provided to support children's learning, for example, writing slopes, pencil grips, lap tops, sensory snacks and visual time tables.

Teaching and Learning Assistants may also be used to provide additional learning support for your child. This is known as Keep Up Not Catch Up (KUNCU).

Not all children who take part in KUNCU have Special Educational Needs and Disability and not all children with Special Educational needs and Disability will need to take part in KUNCU.

If your child has been identified as having Special Educational Needs and or Disability then an Additional Learning Goals sheet will be drawn up that will detail what school will provide and how parents can support at home.

Please see our Special Educational Needs and Disability Policy and Accessibility Plan on our website for detailed provision for children with Special Educational Needs and Disability.

How are decisions made about the type and how much support my child will receive?

St Matthew's has a budget for Special Educational Needs and Disability that is allocated each financial year. This money is used to provide additional support or resources that children with Special Educational Needs and/ or Disability will need.

If, following discussion with yourself and the Inclusion Coordinator, it is agreed that the school cannot meet your child's needs through existing resources then a submission to the Education and Health Care Panel may be made for additional funding. The panel considers all the reports and information and may then decide to request a statutory assessment. It is through this process that an Educational and Health Care Plan is drawn up.

Further information about this process can be found on the Blackburn with Darwen Local Offer website.

How will our school help you to support your child's learning?

We actively encourage parents to be involved in their child's learning. Your child's class teacher and or the Inclusion Coordinator will be happy to advise you on how to support your child's learning.

As well as homework, daily reading with parents or an older sibling can help support your child's learning.

The additional Learning Goals sheet also outlines how parents can best support at home.

There are also a variety of parent groups advertised every year.

Parents of our Early Years Foundation stage are invite throughout the year for advice on school readiness, reading and phonics.

Please contact our School Wellbeing Mentor for more information about parents' groups.

What specialist services and expertise are available or accessible through our school?

We may work closely with the following agencies and organisations to help meet your child's and your family's needs.

- Advisory teachers from Special Educational Needs and Disability Support Service (SEND SS): Visual Impairment (VI), Hearing Impairment (HI), Alternative Curriculum Access, Physical Needs (PD), Social, Emotional and Mental Health Needs (SEMH) and Early Years.
- Child and Family professionals (CAF)
- Early Years Special Educational Needs and Disability Support Service (EYFS SEND SS): All areas of learning.
- Educational Psychology (EPT)
- Inclusion Officer (formally known as the Education Welfare Officer)
- Health Visitor and School Nurse
- Occupational Therapy (OT)
- Physiotherapists
- School Wellbeing Mentor
- Speech and Language Therapy Service (SALT)
- Children's Advice and Duty Service (CADS) formally known as Multi Agency Safeguarding Hub (MASH).
- NSPCC
- Barnardo's
- East Lancashire Child and Adolescent Services (ELCAS mental health services)

How are the staff in school supported to work with children with special educational needs and disability and what training do they have?

At St Matthew's Church of England Primary with Brunel Nursery School we cater for children with a wide range of special educational needs, complex needs and disabilities.

The Inclusion Coordinator has completed the National Accreditation for Special Educational Needs and Disability and is trained as Lead Professional for the Child and Family. She is also the designated teacher for Looked After children (children that have been fostered).

If a child in school has a medical need then any staff supporting that child are given specific training from a NHS professional. If a child has a disability then the Inclusion Coordinator will ensure all arrangements are made for their inclusion.

Some support staff have more specialist training in supporting language and communication, motor skills (co-ordination and balance) and autism according to individual need.

Both key stages have a trained First Aider. All early years staff have Paediatric First Aid Training.

Staff regularly undergoes training in a number of supportive strategies and approaches as continued professional development. Our training is sourced from a range of Local Authority and independent trainers, as well as in-house training. We aim to ensure that we continue to develop expertise according to the needs of the children in our school.

Looked after Children (those that are fostered) are monitored through Personal Education Plans (PEPs). The looked after child, social worker, designated teacher for looked after children, foster carers and others involved in the child's education are invited to PEP meeting three times a year. The child's views are an integral part of setting targets to support their education.

How will our school ensure that your child is included in activities outside the classroom, including physical activities and school trips?

St Matthew's is an inclusive school. All steps will be taken to ensure your child can take part in clubs and educational school trips. Risk assessments are carried out and put in place to ensure your child can participate.

Here is a selection of the clubs/ activities that St Matthew's offers throughout the year.

Breakfast Club Football Science Writing	Big Lunch Club (led by Christ Church) Dance Spanish Yoga and Wellbeing	Drama Homework Gymnastics
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How will our school support your child's overall wellbeing?

Your child's overall wellbeing is very important to us. Please contact your child's class teacher, Mrs Fenton (Inclusion Coordinator), Mr Rogers (Headteacher) or the School Wellbeing Mentor, Mrs Z Patel, if you have any concerns *at all* about your child's wellbeing. Mrs Patel and Mrs Fenton can also offer extra pastoral support for children and parents if needed.

All children are taught about bullying, friendship and staying safe (including online safety) through Personal Social and Health Education (PSHE), Circle Time, Assemblies and from September 2021 the new statutory Relationships and Health Education (RHE).

There are also Nurture Groups (run by our Mindfulness Practitioner) to help develop social and emotional development.

We also have a successful school council to promote pupil voice.

We have designated teacher for pastoral care and those children whose wellbeing is at risk will be issued with a Pastoral Passport.

The school has a designated senior person and three deputies to deal with issues of safeguarding and child protection across the federation.

St Matthew's has a managing medicines policy. There is a clear procedure in place if children need medicine during the school day.

If your child has a medical need then a Health Care Plan is prepared in consultation with you and the appropriate medical practitioners.

Many of our staff are First Aid Trained.

Our School Well Being Mentor monitors attendance. Parents must phone school if their child is going to be absent.

If you do have cause for complaint about our special education needs provision, please do not hesitate to contact Mr Rogers (Head Teacher) or Mrs Fenton (Inclusion Coordinator).

Please see Anti bullying Policy, Managing Medicines Policy, and Complaints Policy on our website for further information

How accessible is our school both indoors and outdoors for children with special educational needs and/ or disability?

Disabled facilities include:

- Accessible toilet
- Accessible changing facilities and shower cubicle
- Ramp access
- Staff trained to use hoist and slings
- Outdoor steps are clearly marked for the visually impaired

Please see Accessibility Plan on our website for further details.

How will our school prepare and support your child when joining our school and when transferring to a new school?

(Regulation 12)

Our staff will meet with you and your child prior to them starting here, whether your child is beginning in Brunel, Reception or joining our school later, in a different year group or the transition from primary to secondary school. We will gather as much information as possible that we can use to help us prepare for your child starting our school. There are a number of additional ways we can also help your child's entry. These include:

- Home visits
- Welcome Booklets
- Liaison with your child's prior school or early years setting
- Relevant staff visits to early years settings
- Liaison with preschool or Year 7 Special Education Needs and Disability Service or the Special Educational Needs Coordinator (SENCO) at a previous school. When a child moves school there is a high level of communication between both schools making sure the new school is fully aware of the needs of your child and the support we successfully used with your child here
- We have close links with a number of local schools. The Inclusion Coordinator, teachers and teaching and learning assistants liaise closely in the build up towards transition
- We will offer to take your child on additional visits to ensure they are feeling familiar and confident about the impending move
- All children throughout the federation have transition visits where they spend time in their new classrooms with their new class teacher

Who can you contact for further information? (Regulations 9 and 13)

Here are a list of people you can contact via the school -

Mr J Rogers - Headteacher

Mrs L Martin - Deputy Headteacher

Mrs R Fenton - Inclusion Coordinator

Mrs Z Patel - School Wellbeing Mentor

Blackburn with Darwen's Local Offer sets out a range of support and services available to you and your child. Please see

www.bwd-localoffer.org.uk

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